**Check List**

**Please fill out the forms below according to the instruction.**

**Full Name in English: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Fax Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Institute: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**E-mail: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*A complete application must include the followings; all documents must be arranged in the order according to this ‘checklist’, and do not put documents in a binder or folder. Please read instruction first before preparing the documents.**

|  |  |  |
| --- | --- | --- |
| **Tick** | **Items of Documents** | **Copies** |
|  | a、Application form or a copy of the printed online application form |  |
|  | b、One photocopy of the highest degree certificate/diploma in English (with official translation to Chinese or English if in other languages) |  |
|  | c、A copy of all college-level official transcript in English and stamped by the School (including explanation of grading system) |  |
|  | d、NTUNHS Medical Report |  |
|  | e、2~3 Recommendation Letters |  |
|  | f、Statement of Purpose or Research Goals/ Study Plan in English or in Chinese: Applying for English- or Chinese-medium program |  |
|  | g、Language Proficiency Certificate: Please check specific requirements of each department/graduate institute. (e.g. TOEFL® or IELTS™ for English-medium program; TOCFL for Chinese-medium program) |  |
|  | h、Curriculum Vitae/ Resume and other supporting materials |  |
|  | i、Passport biographical page |  |
|  | j、Financial Statement (for non-scholarship applicant only): Applicants are required to certify they can finance their education and living expenses for studying in Taiwan |  |
|  | k、Writing sample in English (for Ph.D. program applicant; e.g. manuscript, thesis, report, publication) |  |
| * Applicants could either e-mail scanned Application forms and relevant documents in PDF files (please keep all the files in one folder and share google link) International & Cross-Strait Education Center through [**ntunhs.application@gmail.com**](mailto:ntunhs.application@gmail.com) **or** post to the following address **before April 30**. **Late submission will not be accepted.**   International and Cross-Strait Education Center  National Taipei University of Nursing and Health Sciences (NTUNHS)  Address: No. 365, Mingde Road, Peitou District, Taipei City 11219, Taiwan  Tel: (+886 2) 2822-7101 ext. 2732, 3306   * Applicants need to submit official certificate, diploma, and financial statement to R.O.C (Taiwan) Embassy or Representative Office for authentication after being accepted by NTUNHS. | | |